



# Safety Representative Training

## Key Areas Covered

- health and safety issues
- health and safety at work
- health and safety law
- health and safety risk assessment
- sample safety statements
- health and safety policies
- occupational health and safety training
- workplace safety training

## Overview

Under the Safety, Health and Welfare at Work Act (2005), employers must consult their employees on safety, health and welfare at work. Employees are entitled to select at least one individual as a Safety Representative to make representation to management. The Safety Representative does not, under the 2005 Act, have any duties other than those that apply to employees generally. However they have certain rights that allow them to carry out inspections in the workplace, investigate accidents and take time off to attend training courses in health and safety.

The employer must consider the representations the Safety Representative makes and act on them if necessary. These consultations are intended to prevent accidents and ill health, to highlight problems and to identify ways of overcoming them. Consultations are particularly important when changes are taking place, for example when a safety statement or safety and health plan is being drawn up, or when new technology, work processes or substances are being introduced. This course is designed to outline the role and function of the Safety Representative. It provides a comprehensive foundation in health and safety.

## Learning Objectives

- On completion of this course, participants will be able to:
- Understand the role of the Safety Representative in the workplace
- Know the statutory rights placed on the Safety Representative in the workplace
- Have an overview of health and safety legislation
- Understand the structure and function of a safety statement
- Know how to carry out a safety inspection
- Understand how to investigate, report and prevent workplace accidents
- Understand hazardous identification, risk assessment and risk control
- Know the importance of good communication

## Who Should Attend?

Safety Representatives

## Course Content:

- Legislation
- Role of the Safety Representative and safety committee members in the consultation process
- Communication skills
- Hazard identification, risk assessment and risk control
- Safety statements
- Carrying out safety inspections
- Accident investigation

## Course Duration

3 days

## OHSS Safety Consultants

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